

30th Kota Kínabalu Musíc and Dance Festíval 2025

Rules & Regulations (applicable to all categories)

APPENDIX A

	LINDIA A							
Table No.	SUBJECT	DETAILS						
A1	SUBMISSION OF ENTRIES	OPENS on Wednesday, 12 th March 2025 from 9:00am to 12:00pm (noon) Duration: 3 hours (Any entry before and after the above time will not be accepted and considered VOID without refund.) All responsibility lies with the person/teacher who submits the forms.						
A2	DOWNLOAD & UPLOAD	 Download and understand the Rules & Regulations and Codes & Fees from our official website: kkmusicfestival.my *it may be under maintenance if the website cannot be found. Please try again later. Download the Entry Forms (both in one file, Solo & Group in Excel format) from our official website when notified in our social media (Facebook & Instagram). During submission, please UPLOAD all the attachments and email us at kkmusicsociety@gmail.com with the Subject entitled: 30th KKMDF Entries — [Teacher or School Name] For example, on your email interface:						
		From harmonyfamily1738@gmail.c To kkmusicsociety@gmail.com 29th KKMDF Entries - Harmony Music Sc Compose email						

A3 ENTRY FORMS MANAGEMENT

Please fill in all the details manually and clearly with correct spelling, code and fees.

a. Solo Entry Form, for example:

No.	Participant's Name (to print on certificate)	Gender	Date of Birth	Music Title	Composer	Duration	Instrument	Level	Code
1	Jane Lo	F	Xxx	Fur Elise	Beethoven	1.5	Piano	1	CG1
				(Easy)*					
2	Kate Wong	F	Xxx	Mozzie	Milne	1.0	Piano	1	MG2

^{*}please state (Easy) if your piece is a simplified version, or (Variation) if your piece is a variation or has been improvised.

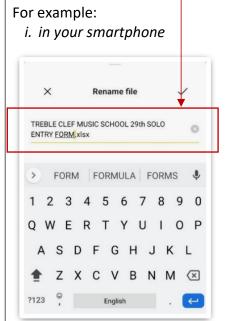
b. Group Entry Form, for example:

	No.	Group Name & Participant's Name (to appear on certificate)	Gender	Date of Birth	Music Title	Composer	Duration	Group	Level	Code
	1	Jane Lo	F	Xxx	Easy Lemon	Xxx	1.5	Piano Duet	Elementary	EEM
		Kate Wong	F	Xxx						
Ī	2	John Lee	M	Xxx	Memories	Xxx	1	Violin Duet	Elementary	EEM
		Jess Lee	F	Xxx						

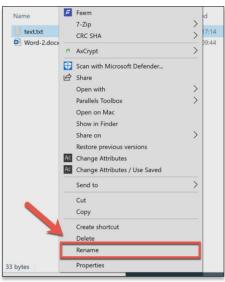
^{*}One music piece is considered as ONE ENTRY (except for Choir, refer to App. B3)

- c. When stating the code, please type **CG1** (without space, not CG_1).
- d. Please keep the Entry Form in its original EXCEL format; **not** in PDF or a screenshot.
- e. Please RE-NAME your files as:

[Teacher/School/Person-in-Charge] 30th KKMDF ENTRY FORM



ii. in your computer/laptop



Example: TREBLE MUSIC SCHOOL 30th KKMDF ENTRY FORM

*One email address owner is eligible to submit one form only to the **maximum** of 30 entries only, to make a one-off payment, which is paid by one person-in-charge/school.

A4 MODE OF ENTRIES

Via **E-MAIL only** plus attachments of:

- a. **Proof of Payment** such as Receipt, Screenshot of Transaction and in kind (PDF or photo); re-named accordingly.
- b. **Entry Form** in the original format, ie; EXCEL format; re-named accordingly. *Refer to A3*.
- c. **Music Scores** in PDF format, one file for each music piece, re-named accordingly. *Refer to A7*.
- d. **Tracks or Music** in MP3 format; one file for each music title, re-named accordingly. *Refer to A8*.
- e. <u>One</u> email address owner is eligible to submit <u>one</u> form only (inclusive both Solo & Group) to the **maximum** of 30 entries only. Equaling to <u>one</u>-off payment, which is paid by <u>one</u> person-in-charge/school.

A5 MODE OF PAYMENT

a. MALAYSIA

Only ONLINE TRANSFER is accepted.

Payment is to be made to:

Name: PERTUBUHAN MUZIK KOTA KINABALU

Bank: PUBLIC BANK

Account number: 3216922202

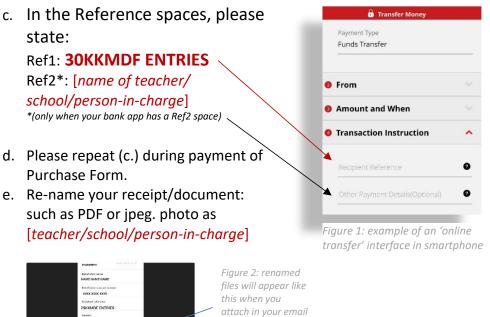
b. OUTSIDE MALAYSIA

Same bank details as above plus below:

Swiftcode: PBBEMYKL

NAME NAME NAME.jpg

stTelegraphic Transfers must be in Malaysia Ringgit including any bank charges.



A6 INCOMPLETE ENTRIES

Incomplete Entries will render whole submission void and there will be no refund.

DEFINITION of Incomplete Entries:

- a. Incorrect Category i.e: entered the code of Baroque music as Modern.
- b. Missing Receipt of Payment.
- c. Missing Details email address, name, date of birth, category, level, code, fee, music title, composer.
- d. PDF Error missing page, missing notes, upside-down, blurry page, too small, too big, combining all files into 1 file, same piece but saved in separate PDF pages, having extra irrelevant page, SVG and PNG files.
- e. MP3 Error incomplete music, not minus-one version, Midi and MXL and MPEG files.
- f. Late Payment any payment after Submission hours in A1. Payment can be done any time <u>before</u> Submission.
- g. Wrong format of Entry Form (Excel forms), PDF or MP3. (Payment receipt can be in PDF format or a screenshot picture).
- h. Multiple Entry Forms under one email address few persons/school sharing. All will be void.

A7 PDF FILE MANAGEMENT

a. Examples below show good and acceptable PDF of music scores:

i. Solo Scores



This is clear, easy to read by the adjudicator.

Figure 3: example on PDF reader interface on computer

ii. Duet/Trio Scores

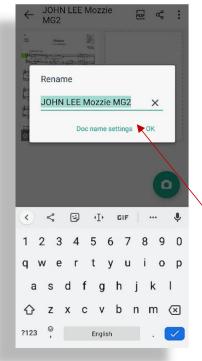




Primo & Secondo in 1 page-view*

*For adjudicator's easy reference during competition

- b. Please RE-NAME each PDF file, for example: [PARTICIPANT NAME Music Title CODE]
 - i. On your smartphone, in CamScanner app:



Click on the title of your piece, and this will appear for you to re-name, for example:

PARTICIPANT NAME: JOHN LEE

Music Title: Mozzie

CODE: MG2

Thus, type:

JOHN LEE Mozzie MG2

(for name & title, capital or small letters accepted)

Figure 4: example of the CamScanner app interface in your smartphone

ii. On your computer/laptop: click TITLE and press the Right Click, choose **Rename** and type in the new title as above:

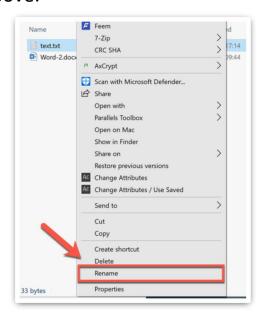


Figure 5: example of Windows interface on your laptop or desktop

A8 MUSIC & MP3 MANAGEMENT		a.	Categories that may need backing tracks should be saved in MP3 format only. (NOT .midi, .wav, .mpeg or .mxl)
			Please ensure that the music is within the permitted duration as stated in the Codes & Fees, according to the selected level. You may need to edit your music to comply the requirement accordingly.
			Re-name your MP3 file, for example: [PARTICIPANT NAME Music Title CODE]: JANE LO Titanium SDJC
		d.	All backing tracks must be submitted in MP3 format during Submission of Entries, Appendix A1.
A9	PARTICIPANT MANAGEMENT	a.	A participant is ONLY ALLOWED maximum 2 entries this year. Combination is permissible but please ensure that they are not in the same grade of same instrument. Example: a student named Jane Lo participates in Grade 1 Classical Piano (CG1) + Elementary Piano Duet (EEP) is allowed. Another student participates in Grade 2 Modern Piano (MG2) + Solo Dance is allowed.
		b.	A participant cannot enter twice in the same category and level, unless it is of different music period, instrument or dance. Example: RG1 + RG1, even though different pieces, is not allowed.
		c.	A participant re-entering the same category and level, which s/he has won a GOLD in the past, will be disqualified with no refund.
		d.	Any amendment of participant's name spelling will be charged MYR100 after submission.
A10			All Solo, Duet and Trio instrumental performances must be
	BY MEMORY	b.	played from memory. Optional for Quartets and Ensembles/Band.
A11	ACCOMPANIST MANAGEMENT	a.	Please fill in the <i>Accompanist Details</i> in the Entry Form with name, IC number and type of instrument they play.
		b.	The Accompanist Fee is MYR20 per accompanist*, to be paid together during Submission of Entries. An accompanist can accompany up to maximum <u>5 entries</u> , for the same
		C.	participant, and under the same music school.
		<i>d.</i> e.	An accompanist is not allowed to be shared by different schools. The accompanist will be given a wrist-tag, only for the day that he/she is
			performing. Please collect at the counter on Festival Day.
		f.	A change to accompanist is <u>not allowed</u> after Submission; however, it is only permissible with medical reason, with a fee of MYR200 per change.
		g.	In the case of Self-Accompany, please state Self-Accompany and state the instrument you play.
A12	PENALTIES	a.	Any change to Accompanist's name after submission will be charged MYR200. Refer to A11.
		b.	Any correction to Participant's name on the Certificate of Participation will be charged RM100 for each certificate re-print.

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A13	SCHEDULE OF COMPETITION	the competition will be rele er/school/person-in-charge							
		Wednesday, 11th June 2025 This omail will be attached with the Purchase Form, where							
		2. This email will be attached with the Purchase Form , where you can purchase early-bird Audience Tickets and Buffet Lunch Vouchers in							
		advance. Refer to A14 and A15.							
		3. Please read the updates and follow the instructions given in this email.							
A14	PURCHASE	Submission for the Purchase Form will be on							
	FORM	Wednesday, 9th July 2025,							
		fre	om 9:00am to 12:00	pm (noon).					
		Ref1: 30KKMDF	ransfer payment details, please PURCHASE FORM teacher/school/person-in-charge						
		*(only when your bank app ha	s a Ref2 space)						
A15	EARLY-BIRD	Itoms	ADULT	CHILD					
	PURCHASES	Audience Ticket	MYR20 per day	CHILD MYR15 per day					
		Day Pass	(13 years old & above)	(3 – 12 years old)					
		Buffet Lunch	MYR60 per day	MYR40 per day					
		Voucher*	(12 years old & above)	(5 – 11 years old)					
		*Buffet Lunch Voucher is on	 y available in Early-bird Purchases (not available on the day and walk-in).					
A 16	AUDIENCE								
	TICKET DAY		ts are available for purchase on	,					
	PASS - RATES &	Flat	Day-Pass Rate	MYR30 per pax					
	PRIVILEGES	i. KKMS I	Member – MYR10 per day*						
		ii. Senior	Citizen 65 and above – Free*						
		iii. Orang	Kelainan Upaya (OKU) – Free*						
			_	C or OKU card to purchase them on					
		each of the Fest	tival Day.						
A17	YOUR		h 2025 – Submission of Entri						
	CHECKLIST	□ Payment in Total Amount − Receipt in PDF/photo • Total Entry Fee							
		Accompanist F	ee, if applicable						
		1	document and file (Form, Receipts, PDF and M (both Solo & Group inclusive						
			PDF \square and/or MP3 \square	-1					
		Wednesday, 11 th June	2025 – Release of Competition	on Schedule					
		Wednesday, 9th July 20	025 – Purchase Form Submiss	sion					
		☐ Payment in Tota	al Amount – Receipt in PDF/scr						
		✓ Prepaid Audien ✓ Buffet Lunch V	nce Tickets 'oucher (only available here). <i>Refer to A1</i>	5 if applicable					
		✓ Top Up Fees, e	tc - if applicable	,					
		□ Purchase Form,	follow instructions given in email						
		*These checklists and tick-boxes	s are for your own use.						
		1							

A18	TIMELINE REFERENCE	Wednesday, 15 th January 2025, 9.00AM onwards - Purchase of Entries				
		Wednesday, 12 th March 2025, 9.00AM to 12.00PM - Submission of Entries				
		Wednesday, 11 th June 2025 - Schedule of Competition and Purchase Forms to be released.				
		Wednesday, 9 th July 2025, 9.00AM to 12.00PM - Submission of <i>Purchase Forms</i>				
		Wednesday, 6 th August 2025 - Due date, Submission of <i>Artworks (BOK participants)</i>				
A19	DISQUALIFICATION MATTERS	 A participant will be disqualified without refund, if: the time duration is exceeded from the duration stipulated in the Rules & Regulations and Code & Fees. he/she (or the group) had already won Gold in the same category and level last year. This applies to all categories. 				

--- End of Appendix A ---

APPENDIX B

Table	SUBJECT	DETAILS
No.		
B1	INSTRUMENTAL	1. SOLO VOICE/VOCAL Categories:
	AND VOICE -	Classical Singing Popular Singing
	SOLO	 a. A participant may choose to sing with or without an accompaniment. b. Should a participant choose accompaniment, only LIVE ACCOMPANIMENT is allowed. c. Please verify the style and period of your piece with your teacher. (You may select the category as in Baroque, Classical, Romantic or 20th Century.) d. In the case of Live Accompaniment, a piano is provided for the accompanist. Other instruments must be self-provision. e. Minus-1 backing track or live accompaniment: i. With an accompanist — Accompanist Fee applies, refer to A11. ii. Self-accompaniment - Please state SELF-ACCOMPANY in the Entry Form under Accompanist Details. No fee applied. iii. If not using the piano, other instrument such as guitar or ukulele must be self-provision. c. Should a participant choose a Minus-1 backing track, it must be saved in MP3 format. Refer to A8. d. In the case of Live Accompaniment, a piano is provided for the accompanist. Other instruments must be self-provision. e. Music scores for both categories must be in PDF format. Refer to A7. f. Please ensure that your music, including INTRO and OUTRO, is within the given time frame.
		2. For Solo Piano and Violin in DIPLOMA categories:
		 a. TWO MOVEMENTS of the Sonata must be performed. b. The performance should not exceed 12 minutes. c. Please refer to the Codes and Fees for further details. 3. Please do not repeat when there is a Da Capo. (Dal Segno is allowed)
B2	INSTRUMENTAL PIANO FOUR-HANDS, SIX HANDS & ENSEMBLES	 Please use the GROUP ENTRY FORM for these categories. There are two categories for piano ensemble: a. Four Hands on one piano (piano duet). Prepare one piece only. b. Six Hands on one piano (piano trio). Prepare one piece only. ENSEMBLES Categories:
		Trios or Quartets Modern Ensembles
		(previously known as Combo Band) 1. Mixed instruments with 3 – 4 members. 2. Allowed to include Voice/Vocal. 3. A standard digital piano, drum kit and amps for guitars will be provided. 3. Rearrangement of music and styles, combination of music and creativity are most welcome. 4. Music score, lyrics, chords, any referable material must be in PDF format. Refer to A7. 5. Other instruments like guitar, tambourine, etc. are to be prepared under participants' own responsibility. 6. Please state your instruments in the Group Entry Form, example: Level Code Fees RM Instrument

B3 CHOIR a. One Entry Form per choir, where a minimum of 12 to a maximum of **MANAGEMENT** 30 persons per choir (including the Conductor and Accompanist. b. Categories of Age: Primary Level Children aged 12 and below Secondary Level Aged 13 and above Adult Level Non-students c. Required to perform TWO CONTRASTING pieces not exceeding 7 minutes in total. d. Repertoire can be in any language. e. Every choir group is given 2 minutes to set up on stage during the competition. f. Music score is required in PDF format. Refer to A7. g. Choir may perform with or without any accompaniment. A piano is provided for Live Accompaniment. h. Minus-1 music or backing track is NOT PERMITTED. **INSTRUMENTAL B4** a. This category is open to all piano players only. b. This is the only category that respective winners are awarded in cash. - TECHNICAL c. Participants will be asked to perform at least one scale from each type **WORK on the** of scales stated in the Table TW below. **PIANO** d. Participants are to select the level and prepare according to the requirements in the following table.

TABLE TW: TECHNICAL WORK on the PIANO

LEVELS	SCALES & ARPEGGIOS TO PREPARE
Junior Level (Under 11 years old) PRIZES 1st: RM100 2nd: RM70 3rd: RM50	Key: A, B, C, D, E, F, G (White Keys) Similar Motion Scales (Hands together and separately, Staccato and Legato) in Major, Natural, Harmonic and Melodic Minor – 2 octaves Contrary Motion (Hands Together and Legato only) in Major and Harmonic Minor – 2 octaves Chromatic Scales (Hands together and separately, Staccato and Legato) Starting on any white key – 2 octaves Arpeggios (Hands together and separately) in Root Position and Legato only in Major and Minor keys – 2 octaves
Intermediate Level (12 - 15 years old) PRIZES 1st: RM150 2nd: RM120 3rd: RM100	Key: All 12 keys Similar Motion Scales (Hands together and separately, Staccato and Legato) in Major, Natural, Harmonic and Melodic Minor – 4 octaves Contrary Motion (Hands Together and Legato only) in Melodic minor, starting on white keys only – 2 octaves Chromatic Scales (Hands together only, Legato and Staccato) Starting on any key – 4 octaves Scales in 3rds (Separate hands and legato only) in Major and Harmonic Minor Starting on white keys only – 2 octaves Chromatic Minor Third Scales (Separate hands and Legato only) Starting on white keys only – 2 octaves Arpeggios (Hands together and separately) in Root Position and 1st Inversion In all Major and Minor keys – 4 octaves Dominant 7th of (Hands together and separately) in Root Position only – 4 octaves Applicable to white keys only (C, G, D, A, E, B & F major keys) Diminished 7th of (Hands together or separately) Applicable to all major keys)

Advance Level (16 years and above)

PRIZES:

1st: RM200 2nd: RM150 3rd: RM120

Key: All 12 keys

Similar Motion Staccato Octave Scales (Hands together and separately)

in Major, Natural, Harmonic and Melodic Minor – 2 octaves

Scales in 3rds

(Separate hands, Staccato and Legato) in Major and Harmonic Minor – 2 octaves

Chromatic Minor Third Scales

(Separate hands, Staccato and Legato only)

Starting on all keys – 2 octaves

Third (3rd) Apart Scales

(Hands together, Staccato and Legato) in Major and Harmonic Minor – 4 octaves

Sixth (6th) Apart Scales

(Hands together, Staccato and Legato) in Major and Melodic Minor – 4 octaves

Arpeggios

(Hands together and separately)

in all positions (Root Position, 1st inversion and 2nd inversion)

in all Major and Minor keys – 4 octaves

Dominant 7th of...

(Hands together or separately)

in all positions – 4 octaves

Applicable to all keys

Diminished 7th of...

(Hands together or separately)

Applicable to all keys - 4 octaves

--- End of Table TW & Appendix B ---

APPENDIX C

Table	SUBJECT	DETAIL	.s							
No.										
C1	DANCE – SOLO	b. Cho c. Rei (e.g	(e.g.: JOJO LEE The Swan SDPCY) d. Please save and submit your music or song in MP3 format.							
C2	DANCE – DUET and GROUP	a. Please use Group Entry Form for these categories. b. Check the duration of your performance accordance to our rules. c. Rename your MP3: [name] [title] [CODE]. (e.g.: RED QUEEN The Swan GSPMH) d. When filling in the Form, you may follow the example below:								
			Group and Participant's Name (as it to appear on certificate) RED QUEEN Jane Lo John Lee Kate Wong Please save and submit your Refer to A8.	F M F	30/09/2015 21/07/2016 Xx/xx/xxxx or song in M	Music Title The Swan P3 format.	GSPMH etc.			
C 3	AGE CATEGORY		2025 regardless of m e's birthday is on 25 th December 2) years old in 202	5.				
C4	CATEGORIES NOT FOUND & DISCLAIMER	2. 3.	 *Jojo Lee's birthday is on 25th December 2015, she is 10 years old in 2025. Please take note that sports dances are not included, such as: Zumba, gymnastics, and pole dancing. Categories are as given in the Codes and Fees schedule. Please select the appropriate category that applies to the participant. If not found, it may be new to us, please email us to enquire about it, as soon as you read this document. All the names used in the examples, in this document, are all created by fiction. Any similarity to names is entirely coincidental. 							

--- End of Appendix C ---

SPECIAL CATEGORY 2025

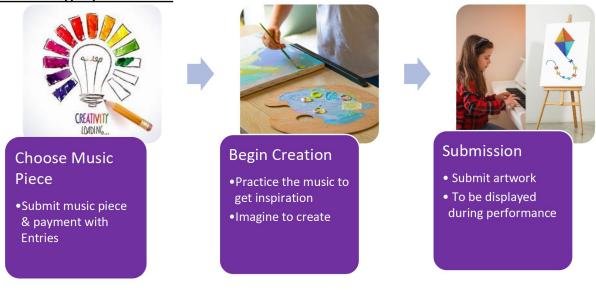
Thank you for your support, the Brush on Keys (BOK) is back by popular demand. Below is the update on this special category:

- 1. Brush on Keys (for solo piano and solo violin) is now available in 8 eight levels Grade 1 to 8.
- Brand new sets of repertoires are updated especially for this year. The set lists for BOK will be available in our official website: https://kkmusicfestival.my

Rules and Regulations:

- This category requires a participant to create a physical ARTWORK inspired by his or her choice of music piece chosen in the Set List.
- 2. The size of the artwork must be on an A3 (29.7cm X 42cm) either in a landscape or a portrait display.
- 3. Participants in this category must choose a piece from the *Brush on Keys* **Set Lists only** which will be available in our website.
- 4. The artwork must be the participant's original interpretation of the chosen music piece.
- 5. All forms of art media, such as colour pencils, watercolour, charcoal and collage, are acceptable EXCEPT for digital media.
- 6. Participant's details and selection of music piece should be included in the Solo Entry Form with *Codes & Fees* applied. Refer to Appendix A.
- 7. However, to allow time for participant to complete his/her creation, the artwork is to be submitted on or before Wednesday, 6th August 2025. *Refer to A18*.

BOK Category Timeline:



Purchase of Entries via Shopee Platform

Instructions:

1. Each entry costs 10 cents. For example, if you have 17 entries, please order 17 as your QUANTITY in your 'cart'. (Maximum 30 per order from one email address)



- 2. Click on CHECKOUT, and finish your order process.
- 3. Find [Contact Seller] or [Chat Now] and text us your <u>name/school</u>, <u>email address</u> and <u>phone number</u>. *for example*: Treble Music School, treblemusicschool2020@hotmail.com, 012-345-6789

Terms and Conditions:

- 1. Each teacher or school or person-in-charge using one email address per Shopee account is only allowed one-time purchase of the 1 to the maximum 30 entries.
- 2. Subsequent purchase will be void. Therefore, it is important you prepare the exact number of entries you need before you make the purchase.
- 3. Your purchase will only be successful after we have **confirmed** your order. However, purchasing 31 or more entries will be instantly void and there will be no refund.
- 4. For successful buyers, we will contact you via email/call for official confirmation.
- 5. Your Submission of Entries number must TALLY with the entries that you purchased in Shopee. Otherwise, the whole submission will be void and there will be no refund.
- 6. We reserved the right to cancel any purchase made through this link should there by any suspicion of ill intent and insincerity in the transaction.

REMINDER: One Shopee account, one email address, one contact number, one Entry Form, one person-in-charge for 1 to maximum 30 entries.

Please note that you do not have to submit any form, PDF or MP3 at this moment. We only need your NAME, E-MAIL ADDRESS and CONTACT NUMBER.

Here is the link to PURCHASE THE ENTRIES.

Only open on Wednesday, 15th January 2025 at 9.00am onwards.